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APPENDIX III

1. The agenda and record of Training Liaison Officer Meetings conducted to date are contained herein.

2. Agenda for the August series of meetings are attached.

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AGENDA

GROUP MEETING NUMBER 1

CIA TRAINING LIAISON OFFICERS

Tuesday 16 June 1953

2:30 P.M.

117 Central Building

1. Procedures for group and joint meetings between Training (General) and Training Liaison Officers to be agreed upon.
   a. Scheduling.
   b. Agenda.
   c. Minutes.
2. Distribution; number of copies of training notices needed by each Training Liaison Officer for distribution in his Office.
3. Office of Training Regulation No. 70-1, Mission and Functions of the Various Components of Training (General). (Attachment #1)
4. Policies governing training at non-CIA facilities. (Attachment #2)
5. Follow-up on statements of training requirements.
6. New business.
7. Suggestions for agenda of next meeting.

Distribution of Training Bulletins
AFE Staff on Evaluation

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AGENDA

GROUP MEETING NUMBER 1

IO/I TRAINING LIAISON OFFICERS

Monday 15 June 1953

2:30 P.M.

117 Central Building

1. Procedures for group and joint meetings between Training (General) and the Training Liaison Officers to be agreed upon.
   a. Scheduling.
   b. Agenda.
   c. Minutes.
2. Distribution; number of copies of training notices needed by each Training Liaison Officer for distribution in his Office.
3. Office of Training Regulation No. 70-1, Mission and Functions of the various Components of Training (General). (Attachment #1)
4. Policies governing training at non-CIA facilities. (Attachment #2)
5. Follow-up on statements of training requirements.
6. New business.
7. Suggestions for agenda of next meeting.

Distribution of Training Bulletins
A&S Staff on Evaluation

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AGENDA

GROUP MEETING NUMBER 1

ED/P TRAINING OFFICERS AND COMMO

Monday 15 June 1953

10:30 A.M.

1500 L Building

1. Procedures for group and joint meetings between Training (General) and Training Officers to be agreed upon.
   a. Scheduling.
   b. Agenda.
   c. Minutes.
2. Distribution; number of copies of training notices needed by each Training Officer for distribution in his Staff.
3. Office of Training Regulation No. 70-1, Mission and Functions of the various Components of Training (General). (Attachment #1)
4. Policies governing training at non-CIA facilities (Attachment #2)
5. Follow-up on statements of training requirements.
6. New business.
7. Suggestions for agenda of next meeting.

Distribution of Training Bulletin.
At E Staff wants to meet on Evaluation

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[redacted]

25X1A

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AGENDA

DD/A TRAINING LIAISON OFFICERS

GROUP MEETING NUMBER 2

Friday 10 July 1953

10:30 A.M.

117 Central Building

1. Supervisory Training - [redacted] Chief, Management Training Division, OTR. 25X1A

2. Specialized Training Conducted by the Various Offices.

3. Training Policies of the Various Offices.

4. Short Courses After Duty Hours.

5. Budget Follow-up.

6. Old Business.

7. New Business.

8. Suggestions for Agenda for Next Meeting on Monday 24 August, 10:30 A.M, 117 Central Building.

Organization chart
~~Career group~~

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[redacted]

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AGENDA

GROUP MEETING NUMBER 2

DD/I TRAINING LIAISON OFFICERS

Wednesday 8 July 1953

10:30 A.M.

117 Central Building

2. Briefing of Service Attaches.

3. Statements of Office Training Policies.

1. Intermediate Intelligence Training to Meet Specialized Office Requirements. (Attachment #1) - [redacted] 25X1A

4. Budget Follow-Up.

5. Old Business.

6. New Business.

7. Suggestions for Agenda for Next Meeting on Friday 21 August, 10:30 A.M., 117 Central Building.

Organization Chart
~~Chart prep~~.

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[redacted]

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AGENDA

GROUP MEETING NUMBER 2

DD/P TRAINING OFFICERS AND COMMO

Wednesday 8 July 1953

2:30 P.M.

Conference Room
1500 L Building

1. Training Materials for Overseas Use. (Attachment #1) - [redacted], Chief, Training Aids Branch, OTR. 25X1A 25X1A
2. Area Training, under [redacted] 25X1A
3. Budget Follow-Up.
4. Old Business. - SPP following meeting
5. New Business.
6. Suggestions for Agenda for Next Meeting on Tuesday 25 August, 10:30 A.M., 1500 L Building.

Organization chart
Clerical gap.

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